

North Shoreview Montessori Volunteers = North Shoreview Montessori Parents

Here at NSM we are fortunate enough to stay involved in our children's education by volunteering. Every year, each family is required to volunteer a minimum of 30 hours. There have been a few changes this year to the Volunteer Hour tracking process:

- Please participate in the new ID# system we are introducing. It is **STRONGLY** suggested that you use the last 4 digits of your primary telephone number (the same ID# on the PTA Directory Form). You are ultimately responsible for remembering your ID#; this is why we suggest using part of your phone number. This one ID# will be used by you when entering your volunteer hours for any of your children (please see next bullet).
- For families with more than one child at NSM, when recording your hours, you must always use your oldest child's information (name, room #) regardless for which child's class you volunteered.
- Using your ID# and your oldest child's last name, you will be able to check your volunteer hours total on the school's website.
- Please read the field descriptions before completing; there have been a few changes, but they are straightforward.
- You are strongly encouraged to have volunteered at least 20 hours by March 24th, when the second trimester report cards are distributed.

To record your hours, you can:

- Go to the school's website at: www.nsmontessori.org
OR
- For your convenience, you can use the computer in the school's office.

Once at the school's website, on the left bar under Quick Links, click “Volunteer Report Form” and follow the directions from there.

Stay tuned for future communications on fun ways to volunteer.